

**THIRD JUDICIAL DISTRICT COURT
COUNTY OF DONA ANA
STATE OF NEW MEXICO**

**D-307-CV-2019-01611
(Miscellaneous)**

IN THE MATTER OF: THE CRIMINAL JUSTICE COORDINATING COUNCIL

**AGENDA
THIRD JUDICIAL DISTRICT
CRIMINAL JUSTICE COORDINATING COUNCIL**

**SEPTEMBER 16, 2020
NOON TO 1:00 P.M.**

Chair: Judge Joel Cano, Doña Ana County Magistrate Court
Chief Judge Manuel I. Arrieta, Third Judicial District Court

Called to order: 12:02 pm

AGENDA:

Roll Call

Agency	Member
<i>Third Judicial District Court</i>	Judge Arrieta, David Borunda Stacey Madson, Samantha Woodward
<i>Dona Ana Magistrate Court</i>	Judge Cano, Bernice Ramos
<i>Anthony Municipal Court</i>	Antonio Cervantes
<i>Hatch Municipal Court</i>	Absent
<i>Las Cruces Municipal Court</i>	Judge Goldbaum, Melissa Caldwell
<i>Town of Mesilla Municipal Court</i>	Andrea Carbajal
<i>Sunland Park Municipal Court</i>	Absent
<i>Third Judicial District Attorney's Office</i>	Absent
<i>Law Office of Public Defender</i>	Kris Knutson
<i>Dona Ana Sheriff's Department</i>	Captain Day
<i>Las Cruces Police Department</i>	Absent
<i>New Mexico State Police Department</i>	Absent
<i>New Mexico State University Police Dept</i>	Andrew Bowen
<i>Sunland Park Police Department</i>	Absent
<i>Anthony Police Department</i>	Chief Ordonez
<i>Mesilla Marshall's</i>	Absent
<i>Hatch Police Department</i>	Absent
<i>Dona Ana County Codes Enforcement</i>	Absent
<i>Dona Ana County Detention Center</i>	Captain Bryan Baker
<i>Dona Ana County Defense Bar</i>	Absent

<i>Mesilla Valley Regional Dispatch</i>	Absent
<i>CYFD</i>	Absent
<i>City of Las Cruces</i>	Absent
<i>Dona Ana County Compliance</i>	Absent
<i>Memorial Medical Center</i>	Absent
<i>Community Service Corps</i>	Joel Diemer
<i>La Casa</i>	Absent
<i>Department of Finance & Administration</i>	Absent
<i>Adult Probation and Parole</i>	Absent

1. Approval of August minutes

- a. Judge Arrieta motion to approve August Minutes
- b. Michael Stout second to approve August Minutes
 - i. Made mention the minutes don't need to give discussion; action items only
- c. August minutes approved at 12:11

2. Budget Update

- a. David Borunda gave update on budget of the Judiciary and how it affects CJCC partners in regards to the moving pieces, etc.
 - i. Vacancy Rates
 - ii. Budget Cuts

3. Pretrial Services Update

- a. Issues with funding to begin implementation
- b. Funding has been awarded for Program Manager and waiting for the position to post (this week or following)
- c. Pretrial Officer positions not to post until February (only 1 or 2)

4. Voting and Proxys

- a. Judge Cano and Judge Arrieta discussed concerns with the minutes from the last meeting
 - i. Samantha provided information on how other districts are managing CJCC
 1. Other districts not utilizing Robert's Rules but a "loose" version of it; not required per AOC.
- b. Judge Arrieta discussed how to focus on becoming a well-functioning committee stressing the importance of efficiency.
 - i. Suggested using a hybrid format – Keep things formal for first half and keep it open for discussion during second half. Maintain minutes, votes and share information.
 - ii. Judge Cano envisions subcommittees
 1. Utilize a loose version of Robert's Rules as per AOC guidance
- c. Michael Stout stressed the importance to finalize membership of the Council
 - i. Share and discuss thereafter
 - ii. Meet the Open Meetings Act because we're not currently complying
 - iii. Members need to be approved by Judge Arrieta to establish voting members
 1. Elections needed
- d. Judge Arrieta, Judge Cano, and Michael Stout agree on the need to identify core members and that it will be presented on next meeting as well as the need to amend the bylaws.

Judge Cano gave next meeting reminder for October 21, 2020.

Motion to adjourn at 1:02 by Judge Arrieta and second by Captain Day.

Next Meeting: October 21, 2020