

**THIRD JUDICIAL DISTRICT COURT  
COUNTY OF DOÑA ANA  
STATE OF NEW MEXICO**

**D-307-CV-2019-01611  
(Miscellaneous)**

**IN THE MATTER OF: THE CRIMINAL JUSTICE COORDINATING COUNCIL**

**AGENDA  
THIRD JUDICIAL DISTRICT  
CRIMINAL JUSTICE COORDINATING COUNCIL**

**OCTOBER 20, 2021  
12:00 P.M. TO 1:00 P.M.**

Chair: Judge Joel Cano, Doña Ana County Magistrate Court  
Chief Judge Manuel I. Arrieta, Third Judicial District Court

**AGENDA:**

Roll Call

<b>Agency</b>	<b>Member</b>
<i>Third Judicial District Court</i>	Chief Judge Arrieta, David Borunda, Samantha Woodward, Stacey Madson, Tiffany McMinn, Brandi Sanchez, Lindsey Saiz
<i>Dona Ana Magistrate Court</i>	Judge Cano, Jacqueline Douglas
<i>Anthony Municipal Court</i>	Antonio Cervantes
<i>Hatch Municipal Court</i>	Absent
<i>Las Cruces Municipal Court</i>	Milissa Caldwell
<i>Town of Mesilla Municipal Court</i>	Ramona Molina
<i>Sunland Park Municipal Court</i>	Absent
<i>Third Judicial District Attorney's Office</i>	Gerald Byers
<i>Law Office of Public Defender</i>	Kris Knutson
<i>Dona Ana Sheriff's Department</i>	Absent

<i>Las Cruces Police Department</i>	Absent
<i>New Mexico State Police Department</i>	Absent
<i>New Mexico State University Police Dept</i>	Absent
<i>Sunland Park Police Department</i>	Absent
<i>Anthony Police Department</i>	Vanessa Ordonez
<i>Mesilla Marshall's</i>	Absent
<i>Hatch Police Department</i>	Absent
<i>Dona Ana County Codes Enforcement</i>	Mary Lou Ward
<i>Dona Ana County Detention Center</i>	Bryan Baker
<i>Dona Ana County Defense Bar</i>	Michael Stout
<i>Mesilla Valley Regional Dispatch</i>	Robert Milks
<i>CYFD</i>	Absent
<i>City of Las Cruces</i>	Absent
<i>Dona Ana County Compliance</i>	Chelo Guerrero
<i>Memorial Medical Center</i>	Absent
<i>Community Service Corps</i>	Absent
<i>Behavioral Health</i>	Joel Diemer
<i>La Casa</i>	Flor Gonzales
<i>Department of Finance &amp; Administration</i>	Absent
<i>Adult Probation and Parole</i>	Absent
<i>VIVITROL/MAT</i>	Absent
<i>Aprendamos Intervention Team</i>	Absent

<i>Community Service Corps</i>	Absent
<i>Dona Ana County Health and Human Services</i>	Jamie Michael
<i>New Mexico Sentencing Commission</i>	Derek Chin

### 1. Approval of September Minutes

- *Michael Stout*: isn't sure we have a quorum to take any action, but will move for approval
- *Chief Judge Arrieta*: seconds approval of the minutes
  - a. **September minutes approved on 12:07 pm**

### 2. Honorable Chief Judge Manuel Arrieta, Third Judicial District Court

- Introduction of Derek Chin, Research Scientist II, NM Sentencing Commission
  - Grant program for alternatives to incarceration
  - Interested in programs that are trying something new and looking for some funds to get started (for example, equipment needs)
  - Money is often limited to just one year
  - CJCC should keep potential grants in mind for FY23
  - *Michael Stout*: wants a little more detail in terms of the process; what's a normal, standard request and what is that process and how long does it take? What does CJCC need to do try to get the best chance of obtaining that grant?
    - *Derek Chin*: Future funding up to the legislature; hasn't been too many applications in the past; pretty good chance based on the past that you might get some funds; there will be a general discussion of the merits of each project and where they're coming from prior to approval
    - Derek Chin: [dchin@unm.edu](mailto:dchin@unm.edu)

### 3. David Borunda, CEO Third Judicial District Court

- COVID Status & Issues
  - Haven't been any changes in policies or requirements since last meeting
  - Deep dive within agencies to see if there's anything that needs to be brought up from the agencies regarding COVID; wants to address any concerns that other agencies might have
  - *Judge Cano*: there are lots of absences with CJCC meetings; how do we increase participation and get it to 100%?; is there something that we could do to increase participation or attendance; challenged Lindsey and Brandi to try to increase participation
    - *Judge Arrieta*: also concerned with absenteeism; thinks it's important for everyone to get involved; what can we even do to get more participation?

- *Judge Arrieta*: Orders Revoking Probation are not getting submitted timely; need to be getting these orders submitted timely and this goes back to what Mr. Chin said about projects and grants; maybe we could at some point get someone on a grant that could work with the Court and the DA's office and try to help get orders submitted timely
  - *Michael Stout*: CJCC should have some goals in terms of action items; the counsel needs to think about what its goals are and how to achieve those; this group should have people look at what the possible grant opportunities are
    - Michael Stout moves for the counsel to appoint a committee of 5 members to be a grant committee to consider grants and bring them to the counsel for consideration
      - Judge Cano would like volunteers for this
      - *Judge Arrieta*: has an amendment to Mr. Stout's motion and motions that at our next meeting Michael Stout and Judge Arrieta will bring forward to the counsel for approval six names for parties that would bring grant action items to the counsel for consideration
      - *Kristofer Knutson*: seconds amendment/motion
      - *Michael Stout*: urges everyone in the meeting to contact them if they want to participate in the grant search
      - **Motion passes 12:36 pm**; Michael Stout and Judge Arrieta will give presentation at next meeting for grant subcommittee
- *Kristofer Knutson*: there are issues with Orders Revoking Probation (ORPs); issue has gotten worse; he is getting worried about a lawsuit against the jail because it is a pretty serious issue when it involves people's freedoms; Jessica Patterson is the only person in charge of ORPs and the Public Defender's office hasn't received any ORPs since September 26; believes that the Public Defender's office shouldn't have to constantly urge them to get the orders done and they should be done in a timely manner; Mr. Knutson wants to get it on the agenda for the next meeting and is frustrated because it hasn't been fixed; at a loss as for what to do

#### 4. Samantha Woodward, Pretrial Program Manager Third Judicial District Court

- Pretrial Services Updates
  - a. Program is thriving and went live on June 29
  - b. 313 cases open on supervision which is a good number with a county the size of Dona Ana County
  - c. The program has 5 employees (manager, Officer II, and three Officer 1)
  - d. Officer II deals with intake and supervises case load of PML1 (pretrial monitoring level), other three officers handle the three other levels (2, 3, 4)

- e. The program encourages defendants to report via video, but most of them report through the phone. Defendants are able to come in to speak to the program if they need to
- f. Funded through AOC but will hopefully will be under the Third Judicial District Court in the next fiscal year
- g. *Electronic monitoring*: purchased GPS and alcohol monitoring bracelet but will not kick start any type of electronic monitoring until around April
  - 1. AOC is working on developing a division for electronic monitoring within the judiciary
  - 2. Program right now isn't intended to supervise after hours
  - 3. The program is putting electronic monitoring on hold while they wait for the program through AOC to get situated and set up to handle after hours monitoring
- h. *Michael Stout*: What are the terms of electronic monitoring?
  - 1. *Samantha Woodward*: program wasn't set up to have electronic monitoring after hours; will be 8-5 Monday – Friday; after hours monitoring is important if they will be doing electronic monitoring, so getting the program on board from AOC to assist with after hours monitoring is crucial
- i. *David Borunda*: made every attempt to try to get after hours electronic monitoring off the ground; accessed part of the grant money from the NM Sentencing Commission to get electronic devices and dedicated money out of the court's budget to at least start the process; would be used on a limited basis; AOC and the Second Judicial District have asked for money to have a robust electronic monitoring system;

## 5. **Jamie Michael, Dona Ana County Health & Human Services**

- Grant Application on Sequential Intercept Model (SIM) Mapping Workshops
  - *Sequential Intercept Mapping Model*: There is an opportunity for community to apply to get a grant to have a workshop about the Sequential Intercept Model; Judge Arrieta and Jamie Michael would like to apply for the grant, but a strong application needs to demonstrate strong community involvement, like letters from law enforcement, jails, courts, mental health services, probation department, participation from District Attorney and Public Defender, housing, or other organizations; Ms. Michael would like to use this group to help them determine who would be a contact for those organizations; the application calls for “intensity of integration continuum” – they want to look at different activities in the community and determine if they're at the level of just sharing information back and forth or if the community has moved into cooperation, or even further into collaboration among these different systems; they need feedback from everybody to figure out if they're at the coordinating level or collaboration level – the deadline is November 13
    - *Judge Cano*: advises Ms. Michael to please reach out to anybody on the committee if they can help

- *Jamie Michael*: if the direction from the group is to move forward, then she's ready to go
- *Judge Cano*: Jamie Michael has a green light to move forward

*Judge Cano*: very concerned with what Mr. Knutson brought up regarding the Orders Revoking Probation and suggests that he work closely with Gerald Byers and Chief Judge Arrieta

*Judge Arrieta*: moves to adjourn

- *Michael Stout*: seconds
- *Adjourned at 1:02 pm*

*Next Meeting November 17, 2021*